

<b>REQUEST FOR QUOTATION</b> <i>(This is not an order)</i>		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE			PAGE OF PAGES 1   6																
1. REQUEST NO. RFQ-DC-03-00228		2. DATE ISSUED 05/29/2003		3. REQUISITION/PURCHASE REQUEST NO. PR-DC-03-01902		4. CERT. FOR NAT. DEF. UNDER BOSA REG. 2 AND/OR DMS REG. 1		RATING													
5a. ISSUED BY US EPA      Mail Drop: 3805R EMERGENCY RESPONSE SERVICE CENTER 1200 PENNSYLVANIA AVE., NW WASHINGTON, DC 20460					6. DELIVER BY (Date) 07/30/2003																
5b. FOR INFORMATION CALL: (No collect calls)					7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)																
Name CHRISTINE EDWARDS			TELEPHONE NUMBER (202) 564-2182      Fax: (202) 565-2558			9. DESTINATION															
8. TO:					a. Name of Consignee US EPA      Mail Drop: U.S. EPA - ERT-EAST      MS101																
a. Name			b. Company			b. Street Address 2890 WOODBRIDGE AVE., BLDG 18															
c. Street Address					c. City EDISON																
d. City			e. State		f. Zip Code		d. State NJ		e. Zip Code 08837 - 3679												
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) 07/10/2003			IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this request for Quotations must be completed by the quoter.																		
<b>12. SCHEDULE (Include applicable Federal, State and Local taxes)</b>																					
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>ITEM NO. (a)</th> <th>SUPPLIES/SERVICES (b)</th> <th>QUANTITY (c)</th> <th>UNIT (d)</th> <th>UNIT PRICE (e)</th> <th>AMOUNT (f)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>           Centech Chemical Agent            Centech UC AP2Ce (or equivalent)             Accesories to be included in the quote:             Battery Charger            Carrying Case            Straps for carrying equipment (quote on any available)            RS 232 cables and software for laptop computer             Minimum Specifications:             1. Detects phosphoreus and sulphur compounds, nerve and blister agents             2. Detects vapors and liquids.             3. Flame photometric detector for HD, G, V agents.             4. Operational temperature range: -10 C to 55 C , not effected by relative humidity. Operational to 3000m altitude.             5. Storage temperature range: -39 C to         </td> <td style="text-align: center;">36</td> <td style="text-align: center;">EACH</td> <td></td> <td></td> </tr> </tbody> </table>										ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	1	Centech Chemical Agent Centech UC AP2Ce (or equivalent)  Accesories to be included in the quote:  Battery Charger Carrying Case Straps for carrying equipment (quote on any available) RS 232 cables and software for laptop computer  Minimum Specifications:  1. Detects phosphoreus and sulphur compounds, nerve and blister agents  2. Detects vapors and liquids.  3. Flame photometric detector for HD, G, V agents.  4. Operational temperature range: -10 C to 55 C , not effected by relative humidity. Operational to 3000m altitude.  5. Storage temperature range: -39 C to	36	EACH		
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12. DISCOUNT FOR PROMPT PAYMENT			a.10 Calendar Days (%)		b.20 Calendar Days (%)		c.30 Calendar Days (%)		d. Calendar Days												
									Number      Percent												
NOTE: Additional provisions and representations <input checked="" type="checkbox"/> are <input type="checkbox"/> are not attached.																					
13. NAME AND ADDRESS OF QUOTER					14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION			15. Date Of Quotation													
a. NAME OF QUOTER																					
b. STREET ADDRESS					16. SIGNER																
c. COUNTY					a. NAME (Type or Print)			b. TELEPHONE													
								Area Code													
d. CITY		e. STATE		f. ZIP CODE		c. TITLE (Type or Print)			Number												

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STANDARD FORM 18 (REV. 6-95) / Prescribed by GSA - FAR (48 CFR) 53.215-1(a)

## REPRESENTATIONS, CERTIFICATIONS, AND PROVISIONS

The following representation applies when the contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia:

### 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (Oct 2000)

(a) (1) The North American Industry Classification System (NAICS) code for this acquisition is 421490 (insert NAICS code).

(2) The small business size standard is \_\_\_\_\_ (insert size standard).

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it ☐ is, ☐ is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a service-disabled veteran-owned small business concern.

(c) Definitions. As used in this provision--

"Service-disabled veteran-owned small business concern"--

(1) Means a small business concern--

- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse of permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern", means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern--

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern", means a small business concern--

- (1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to sections 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

### TAXPAYER IDENTIFICATION (FAR 52.204-3)(10/30/98)

(a) Definitions.

\*Common parent,\* as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

REPRESENTATIONS, CERTIFICATIONS, AND PROVISIONS

The following representation applies when the contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia:

\*Taxpayer Identification Number (TIN),\* as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

☐ TIN: \_\_\_\_\_

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other \_\_\_\_\_.

(f) Common parent.

☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

☐ Name and TIN of common parent:

Name \_\_\_\_\_

TIN \_\_\_\_\_

**Additional Clause(s):****CUSTOM CO ADDED RECEIPT OF TECHNICAL QUESTIONS (2) (JUN 03)**

Questions received regarding all of the amendments and RFQ-DC-03-00228 are due by 3:00 PM on Wednesday, July 9, 2003. Questions in reference to the amendments of the RFQ, which are received after that date will not be addressed.

**CUSTOM CO ADDED ADDITIONAL INSTRUCTIONS TO VENDORS (MAY 03)**

Vendors' response to this RFQ shall: 1) Clearly demonstrate how it addresses each evaluation criteria identified in the RFQ; 2) Include a Tax Identification Number (TIN) as requested by the TIN clause in the RFQ; and 3) Provide a complete copy of your standard catalog price list, which includes the prices for the items in the response to this RFQ.

**CUSTOM CO ADDED EVALUATION FACTORS FOR AWARD (MAY 03)**

I. Past Performance - offerors shall provide two (2) to five (5) references for existing or past contracts that are similar to the requirements identified in the RFQ.

II. Technical Capability - offerors shall demonstrate how the proposed equipment meets ALL of the SOW/Specification tasking areas identified in RFQ-DC-03-00228.

III. Price - offerors shall demonstrate that the proposed total firm fixed price for the proposed equipment is in accordance with their published standard catalog price list offered to the general public.

It is the Government's intent to make award of multiple BPAs to vendor(s) whose quote(s) represent the best value to the Government, price and other related factors considered for Category 3 equipment items are referenced in the RFQ. For purposes of evaluation, all factors are weighted equally.

All evaluation factors will be evaluated on an Acceptable/Unacceptable basis, which represents the evaluation score.

For an offeror's proposal to be technically acceptable, it must receive an acceptable score for all evaluation criteria identified above.

**CUSTOM Commercial Item Clauses**

The following clauses are incorporated by reference:

52.212-1, Instructions to Offerors - Commercial Items (OCT 2000)

52.212-3, Offeror Representations and Certifications - Commercial Items (JUL 2002)

52.212-4, Contract Terms and Conditions - Commercial Items (FEB 2002)

52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items (MAY 2002)

Vendors shall include their TIN as part of Quote submitted in response to RFQ-DC-03-00228.

Vendors shall go to the following URL address <http://www.arnet.gov> to view full text of the incorporated-by-reference FAR clauses.

**CUSTOM INCORPORATION OF OFFEROR'S TECHNICAL PROPOSAL**

The attached contractor's price list dated \_\_\_\_\_ is incorporated into the vendor's response to the RFQ. All invoices shall be paid in accordance with the agreed upon prices.

**EP-S 99-1 Compliance with Veterans Employment Reporting Requirements (OCT 98)**

This provision applies to Request for Quotes at \$25,000 or over.

(a) The Offeror represents that, if it is subject to the reporting requirements of 38 U.S.C. 4212 (d) (i.e. the VETS-100 report required by the Federal Acquisition Regulation clause 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era), it has [ ], has not [ ] submitted the most recent report required by 38 U.S.C. 4212 (d).

(b) An Offeror who checks he "has not" may not be awarded a contract until the required reports are filed. (31 U.S.C. 1354)

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 00)**

COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 2000)

(a) Definition. Information Resources Management (IRM) is defined as any planning, budgeting, organizing, directing, training, promoting, controlling, and managing activities associated with the burden, collection, creation, use and dissemination of information. IRM includes both information itself, and the management of information and related resources such as personnel, equipment, funds, and technology. Examples of these services include but are not limited to the following:

(1) The acquisition, creation, or modification of a computer program or automated data base for delivery to EPA or use by EPA or contractors operating EPA programs.

(2) The analysis of requirements for, study of the feasibility of, evaluation of alternatives for, or design and development of a computer program or automated data base for use by EPA or contractors operating EPA programs.

(3) Services that provide EPA personnel access to or use of computer or word processing equipment, software, or related services.

(4) Services that provide EPA personnel access to or use of: Data communications; electronic messaging services or capabilities;

electronic bulletin boards, or other forms of electronic information dissemination; electronic record-keeping; or any other automated information services.

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (II) (OCT 00)**

(b) General. The Contractor shall perform any IRM related work under this contract in accordance with the IRM policies, standards and procedures set forth in this clause and noted below. Upon receipt of a work request (i.e. delivery order or work assignment), the Contractor shall check this listing of directives (see paragraph (d) for electronic access). The applicable directives for performance of the work request are those in effect on the date of issuance of the work request.

(1) IRM Policies, Standards and Procedures. The 2100 Series (2100-2199) of the Agencys Directive System contains the majority of the Agencys IRM policies, standards and procedures.

(2) Groundwater Program IRM Requirement. A contractor performing any work related to collecting Groundwater data; or developing or enhancing data bases containing Groundwater quality data shall comply with EPA Order 7500.1A - Minimum Set of Data Elements for Groundwater.

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (III) (OCT 00)**

(3) EPA Computing and Telecommunications Services. The EnterpriseTechnology Services Division (ETSD) Operational Directives Manual contains procedural information about the operation of the Agencys computing and telecommunications services. Contractors performing work for the Agencys National Computer Center or those who are developing systems which will be operating on the Agencys national platforms must comply with procedures established in the Manual. This document may be found at: <http://www.epa.gov/docs/etsdop/>.

(c) Printed Documents. Documents listed in (b)(1) and (b)(2) may be obtained from:

U.S. Environmental Protection Agency  
Office of Administration  
Facilities Management and Services Division  
Distribution Section  
Mail Code: 3204  
Ariel Rios Building  
1200 Pennsylvania Avenue, N.W.  
Washington, D.C. 20460  
Phone: (202) 260-5797

(d) Electronic Access. A complete listing, including full text, of documents included in the 2100 Series of the Agencys Directive System is maintained on the EPA Public Access Server on the Internet at <http://epa.gov/docs/irmpoli8/>.

\*\*\*\*end of clause\*\*\*\*

**FAR 52.232-33 Payment by Electronic Funds Transfer - Central Contractor Registration (MAY 99)**

See <http://www.arnet.gov> to review the full text of this FAR clause.

**FAR 52.232-34 Payment by Electronic Funds Transfer - Other Than Central Con. Registration (MAY 99)**

See <http://www.arnet.gov> to review the full text of this FAR clause.